



## EIPM TRAINING MODULES: REGISTRATION FORM

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Gender:  Ms  Mrs  Mr Date of Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Job title: \_\_\_\_\_ Manager’s Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Please tick the box corresponding to the EIPM course you would like to register for:**

### EIPM CERTIFYING COURSES: LEVEL 1 – PROFESSIONAL BUYERS

Fundamentals of Purchasing	3 days	<input type="checkbox"/> 6 <sup>th</sup> to 8 <sup>th</sup> Feb. 2012	<input type="checkbox"/> 3 <sup>rd</sup> to 5 <sup>th</sup> Sept. 2012
Fundamentals of Inventory Management	2 days	<input type="checkbox"/> 9 <sup>th</sup> to 10 <sup>th</sup> Feb. 2012	<input type="checkbox"/> 6 <sup>th</sup> to 7 <sup>th</sup> Sept. 2012
Financial Risks/Opportunities in Supply Management	3 days	<input type="checkbox"/> 19 <sup>th</sup> to 21 <sup>st</sup> March 2012	<input type="checkbox"/> 8 <sup>th</sup> to 10 <sup>th</sup> Oct. 2012
Contract and Legal Aspects	2 days	<input type="checkbox"/> 22 <sup>nd</sup> to 23 <sup>rd</sup> March 2012	<input type="checkbox"/> 11 <sup>th</sup> to 12 <sup>th</sup> Oct. 2012
Fundamental of Cost Analysis	2 days	<input type="checkbox"/> 23 <sup>rd</sup> to 24 <sup>th</sup> April 2012	<input type="checkbox"/> 5 <sup>th</sup> to 6 <sup>th</sup> Nov. 2012
Practicing Advanced Negotiation and Techniques	3 days	<input type="checkbox"/> 25 <sup>th</sup> to 27 <sup>th</sup> April 2012	<input type="checkbox"/> 7 <sup>th</sup> to 9 <sup>th</sup> Nov. 2012

### EIPM CERTIFYING COURSES: LEVEL 2 – EXPERT BUYERS

Strategic Portfolio Management - KCM	3 days	<input type="checkbox"/> 27 <sup>th</sup> to 29 <sup>th</sup> Feb. 2012	<input type="checkbox"/> 10 <sup>th</sup> to 12 <sup>th</sup> Sept. 2012
Supplier Relationship Management - SRM	2 days	<input type="checkbox"/> 1 <sup>st</sup> to 2 <sup>nd</sup> March 2012	<input type="checkbox"/> 13 <sup>th</sup> to 14 <sup>th</sup> Sept. 2012
Advanced Cost Reduction Tools	3 days	<input type="checkbox"/> 26 <sup>th</sup> to 28 <sup>th</sup> March 2012	<input type="checkbox"/> 15 <sup>th</sup> to 17 <sup>th</sup> Oct. 2012
Supplier Development and Optimization	2 days	<input type="checkbox"/> 29 <sup>th</sup> to 30 <sup>th</sup> March 2012	<input type="checkbox"/> 18 <sup>th</sup> to 19 <sup>th</sup> Oct. 2012
Value Contribution	2 days	<input type="checkbox"/> 21 <sup>st</sup> to 22 <sup>nd</sup> May 2012	<input type="checkbox"/> 19 <sup>th</sup> to 20 <sup>th</sup> Nov. 2012
The Soft Skills in Hard Negotiations	3 days	<input type="checkbox"/> 23 <sup>rd</sup> to 25 <sup>th</sup> May 2012	<input type="checkbox"/> 21 <sup>st</sup> to 23 <sup>rd</sup> Nov. 2012

### EIPM CERTIFYING COURSES: LEVEL 3 – PURCHASING MANAGERS

Purchasing Management: Strategies and Organisations	3 days	<input type="checkbox"/> 5 <sup>th</sup> to 7 <sup>th</sup> March 2012	<input type="checkbox"/> 17 <sup>th</sup> to 19 <sup>th</sup> Sept. 2012
Purchasing Management: Skills and Performance Indicators	2 days	<input type="checkbox"/> 8 <sup>th</sup> to 9 <sup>th</sup> March 2012	<input type="checkbox"/> 20 <sup>th</sup> to 21 <sup>st</sup> Sept. 2012
Supply Chain Optimization Management	2 days	<input type="checkbox"/> 16 <sup>th</sup> to 17 <sup>th</sup> April 2012	<input type="checkbox"/> 22 <sup>nd</sup> to 23 <sup>rd</sup> Oct. 2012
Leadership and Change Management	3 days	<input type="checkbox"/> 18 <sup>th</sup> to 20 <sup>th</sup> April 2012	<input type="checkbox"/> 24 <sup>th</sup> to 26 <sup>th</sup> Oct. 2012

#### Training fees for 2 day training module

1700 EUR (+VAT)

1500 EUR (+VAT)

For registration 2 months before the module

#### Training fees for 3 day training module

2450 EUR (+VAT)

2000 EUR (+VAT)

For registration 2 months before the module



## 1 Compulsory invoicing information

Company/Organisation to be invoiced: _____	
First Name: _____	Last Name: _____
Address: _____	
City: _____	Postal Code: _____
Country: _____	Email: _____
Phone: _____	Fax: _____
Requested Purchase order number:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Purchase Order number: _____	European VAT number: _____
Date: _____	Signature: _____

## 2 Cancellation policies

- 50% of course fee will be refunded to participants for cancellations made less than 15 days before the start of the program.
- 100% of course fee will be refunded to participants for cancellations made more than 30 days in advance of the start of the program.
- Cancellation policies will not be applied if the participant finds a replacement or postpones the training session to the following session.
- EIPM reserves the right to cancel the course if there are less than 7 participants.

## 3 Conditions of payment

Once the registration made, the company is contractually obligated to pay the fee upon receipt of the invoice.

## 4 General conditions

Travel, meals and accommodation expenses as well as optional textbooks are not included.

## 5 Application Coordinator

**Mr Pierre HUGOT, Sales Manager** \_\_\_\_\_

Phone: +33 (0)4 50 31 56 78

Fax: +33 (0)4 50 31 56 80

Email: [phugot@eipm.org](mailto:phugot@eipm.org)

## 6 Agreement

I hereby confirm that I agree with the above terms and conditions.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_